

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                      | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor  | Anticipated Duties (see below) |
|-------------|-----------------------------------|-------------------|------------|---------------------|------------------------------------|-------------|--------------------------------|
| 1AA3<br>C01 | Introductory Financial Accounting | 1                 | 2          | 65                  | 115                                | Juma, Aadil | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this course, or equivalent</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

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### Teaching Assistant Job Posting

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title               | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor        | Anticipated Duties (see below) |
|-------------|----------------------------|-------------------|------------|----------------------|------------------------------------|-------------------|--------------------------------|
| 2AB3<br>C01 | MANAGERIAL ACCOUNTING<br>I | 2 to 4            | 2          | 32.5-<br>65          | 375                                | Nainar,<br>Khalid | LGSP01                         |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
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| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

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|   |   |
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**Bargaining Unit: CUPE 3906 Unit #1**

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**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title               | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor        | Anticipated Duties (see below) |
|-------------|----------------------------|-------------------|------------|---------------------|------------------------------------|-------------------|--------------------------------|
| 2AB3<br>C02 | MANAGERIAL ACCOUNTING<br>I | 4 to 8            | 2          | 32.5-<br>65         | 272                                | Nainar,<br>Khalid | LGSP01                         |

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|          |  |          |  |
|----------|--|----------|--|
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|   |   |
|---|---|
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| <b>Other Information***:</b>  |   |

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**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title             | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                   | Anticipated Duties (see below) |
|-------------|--------------------------|-------------------|------------|---------------------|------------------------------------|------------------------------|--------------------------------|
| 4AA3<br>C03 | MANAGERIAL ACCOUNTING II | 1                 | 2          | 65                  | 46                                 | Sessional 12 - ACTG, Unknown | LGSP01                         |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
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| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this course, or equivalent</b> |
| <b>Other Information***:</b>  |   |

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### Teaching Assistant Job Posting

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title             | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                        | Anticipated Duties (see below) |
|-------------|--------------------------|-------------------|------------|---------------------|------------------------------------|-----------------------------------|--------------------------------|
| 4AA3<br>C04 | MANAGERIAL ACCOUNTING II | 1                 | 2          | 32.5                | 32                                 | Sessional 2 -<br>ACTG,<br>Unknown | LGSP01                         |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
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|   |   |
|---|---|
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### Teaching Assistant Job Posting

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                           | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                        | Anticipated Duties (see below) |
|-------------|--|-------------------|------------|----------------------|------------------------------------|-----------------------------------|--------------------------------|
| 4AC3<br>C01 | Advanced Financial Accounting -<br>(3) | 1                 | 2          | 32.5                 | 16                                 | Sessional 1 -<br>ACTG,<br>Unknown | LGSP01                         |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
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| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

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|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Practicing CPA, or Minimum A- in this Class</b> |
| <b>Other Information***:</b>  |  |

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**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

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**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                           | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                        | Anticipated Duties (see below) |
|-------------|--|-------------------|------------|----------------------|------------------------------------|-----------------------------------|--------------------------------|
| 4AC3<br>C02 | Advanced Financial Accounting -<br>(3) | 1                 | 2          | 32.5                 | 35                                 | Sessional 1 -<br>ACTG,<br>Unknown | LGSP01                         |

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|   |  |
|---|--|
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|-------------|--------------------------|-------------------|------------|----------------------|------------------------------------|-----------------------------|--------------------------------|
| 4AD3<br>C01 | INTRODUCTION TO AUDITING | 1                 | 2          | 32.5                 | 15                                 | Sessional 4 - ACTG, Unknown | LGSP01                         |

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**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title             | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                   | Anticipated Duties (see below) |
|-------------|--------------------------|-------------------|------------|----------------------|------------------------------------|------------------------------|--------------------------------|
| 4AD3<br>C02 | INTRODUCTION TO AUDITING | 1                 | 2          | 32.5                 | 33                                 | Sessional 13 - ACTG, Unknown | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Practicing CPA, or Minimum A- in this Class</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                               | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                        | Anticipated Duties (see below) |
|-------------|--|-------------------|------------|---------------------|------------------------------------|-----------------------------------|--------------------------------|
| 4AK3<br>C01 | ACCOUNTING INFORMATION FOR DECISION MAKING | 1                 | 2          | 65                  | 51                                 | Sessional 8 -<br>ACTG,<br>Unknown | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this course, or equivalent</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title               | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor             | Anticipated Duties (see below) |
|-------------|----------------------------|-------------------|------------|---------------------|------------------------------------|------------------------|--------------------------------|
| 4SC3<br>C01 | ADVANCED CANADIAN TAXATION | 1                 | 2          | 32.5                | 29                                 | Bentzen-bilkvist, Eric | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Practicing CPA, or Minimum A- in this Class</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title               | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor             | Anticipated Duties (see below) |
|-------------|----------------------------|-------------------|------------|----------------------|------------------------------------|------------------------|--------------------------------|
| 4SC3<br>C02 | ADVANCED CANADIAN TAXATION | 1                 | 2          | 32.5                 | 15                                 | Bentzen-bilkvist, Eric | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Practicing CPA, or Minimum A- in this Class</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title               | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor             | Anticipated Duties (see below) |
|-------------|----------------------------|-------------------|------------|---------------------|------------------------------------|------------------------|--------------------------------|
| 4SC3<br>C03 | ADVANCED CANADIAN TAXATION | 1                 | 2          | 65                  | 50                                 | Bentzen-bilkvist, Eric | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Practicing CPA, or Minimum A- in this Class</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title               | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor             | Anticipated Duties (see below) |
|-------------|----------------------------|-------------------|------------|----------------------|------------------------------------|------------------------|--------------------------------|
| 4SC3<br>C04 | ADVANCED CANADIAN TAXATION | 1                 | 2          | 32.5                 | 37                                 | Bentzen-bilkvist, Eric | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Practicing CPA, or Minimum A- in this Class</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                   | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor  | Anticipated Duties (see below) |
|-------------|--------------------------------|-------------------|------------|----------------------|------------------------------------|-------------|--------------------------------|
| A650<br>C01 | ACCOUNTING FOR DECISION MAKING | 1                 | 2          | 32.5                 | 30                                 | Juma, Aadil | LGSP01                         |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this course, or equivalent</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                   | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor  | Anticipated Duties (see below) |
|-------------|--------------------------------|-------------------|------------|----------------------|------------------------------------|-------------|--------------------------------|
| A650<br>C02 | ACCOUNTING FOR DECISION MAKING | 1                 | 2          | 32.5                 | 30                                 | Juma, Aadil | LGSP01                         |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this course, or equivalent</b> |
| <b>Other Information***:</b>  |   |

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title         | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor             | Anticipated Duties (see below) |
|-------------|----------------------|-------------------|------------|----------------------|------------------------------------|------------------------|--------------------------------|
| A733<br>C01 | CANADIAN TAXATION II | 1                 | 2          | 32.5                 | 15                                 | Bentzen-bilkvist, Eric |                                |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Practicing CPA, or Minimum A- in this Class</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*                 | Course Title                 | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor             | Anticipated Duties (see below) |
|---------------------------|------------------------------|-------------------|------------|---------------------|------------------------------------|------------------------|--------------------------------|
| A750/F71<br>7/V701<br>C01 | FINANCIAL STATEMENT ANALYSIS | 1                 | 2          | 32.5                | 30                                 | Bentzen-bilkvist, Eric | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this course, or equivalent</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*      | Course Title          | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor        | Anticipated Duties (see below) |
|----------------|-----------------------|-------------------|------------|---------------------|------------------------------------|-------------------|--------------------------------|
| IBH2BA3<br>C01 | Managerial Accounting | 1                 | 2          | 65                  | 50                                 | Nainar,<br>Khalid |                                |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this course, or equivalent</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit:FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title            | # of TAs required | Term*<br>* | Estima<br>ted# of<br>Hours | Projected<br>Enrolment<br>(if available) | Supervisor      | Anticipated<br>Duties<br>(see below) |
|-------------|-------------------------|-------------------|------------|----------------------------|--|-----------------|--------------------------------------|
| 2FA3<br>C01 | Introduction to Finance | 1                 | 2          | 162.5                      | 133                                      | Ahmad,<br>Waqar | LGSP0I                               |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title       | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor      | Anticipated Duties (see below) |
|-------------|--------------------|-------------------|------------|---------------------|------------------------------------|-----------------|--------------------------------|
| 2FB3<br>C01 | Managerial Finance | 2                 | 2          | 97.5                | 180                                | Ahmad,<br>Waqar |                                |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### Anticipated Duties:

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### For guarantee postings as per 13.02(g)(i):

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### OR For additional postings as per 13.03(b):

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title       | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor      | Anticipated Duties (see below) |
|-------------|--------------------|-------------------|------------|---------------------|------------------------------------|-----------------|--------------------------------|
| 2FB3<br>C02 | Managerial Finance | 2                 | 2          | 97.5                | 180                                | Ahmad,<br>Waqar |                                |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

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Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title       | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor      | Anticipated Duties (see below) |
|-------------|--------------------|-------------------|------------|---------------------|------------------------------------|-----------------|--------------------------------|
| 2FB3<br>C03 | Managerial Finance | 2                 | 2          | 97.5                | 180                                | Ahmad,<br>Waqar |                                |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title       | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor       | Anticipated Duties (see below) |
|-------------|--------------------|-------------------|------------|---------------------|------------------------------------|------------------|--------------------------------|
| 2FB3<br>C04 | Managerial Finance | 2                 | 2          | 97.5                | 180                                | Ahmad,<br>Waquar |                                |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
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**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Preferences must be submitted by

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

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### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                                   | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor        | Anticipated Duties (see below) |
|-------------|--|-------------------|------------|---------------------|------------------------------------|-------------------|--------------------------------|
| 3FH3<br>C01 | Alternative Investments & Portfolio Management | 1                 | 2          | 65                  | 48                                 | Mahmood,<br>Adeel | LGSP01                         |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                                   | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor        | Anticipated Duties (see below) |
|-------------|--|-------------------|------------|---------------------|------------------------------------|-------------------|--------------------------------|
| 3FH3<br>C02 | Alternative Investments & Portfolio Management | 1                 | 2          | 65                  | 50                                 | Mahmood,<br>Adeel | LGSP0I                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                                      | # of TAs required | Term*<br>* | Estima<br>ted# of<br>Hours | Projected<br>Enrolment<br>(if available) | Supervisor        | Anticipated<br>Duties<br>(see below) |
|-------------|---|-------------------|------------|----------------------------|--|-------------------|--------------------------------------|
| 3FH3<br>C03 | Alternative Investments &<br>Portfolio Management | 1                 | 2          | 65                         | 43                                       | Mahmood,<br>Adeel | LGSP0I                               |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                                   | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor        | Anticipated Duties (see below) |
|-------------|--|-------------------|------------|---------------------|------------------------------------|-------------------|--------------------------------|
| 3FH3<br>C04 | Alternative Investments & Portfolio Management | 1                 | 2          | 65                  | 48                                 | Mahmood,<br>Adeel | LGSP0I                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                                   | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor        | Anticipated Duties (see below) |
|-------------|--|-------------------|------------|---------------------|------------------------------------|-------------------|--------------------------------|
| 3FH3<br>C05 | Alternative Investments & Portfolio Management | 1                 | 2          | 65                  | 50                                 | Mahmood,<br>Adeel |                                |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit:FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                | # of TAs required | Term*<br>* | Estima<br>ted# of<br>Hours | Projected<br>Enrolment<br>(if available) | Supervisor | Anticipated<br>Duties<br>(see below) |
|-------------|-----------------------------|-------------------|------------|----------------------------|--|------------|--------------------------------------|
| 3FI3<br>C01 | Market Trading with Options | 1                 | 2          | 32.5                       | 27                                       | Siam, John | LGSP0I                               |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor | Anticipated Duties (see below) |
|-------------|-----------------------------|-------------------|------------|---------------------|------------------------------------|------------|--------------------------------|
| 3FI3<br>C02 | Market Trading with Options | 1                 | 2          | 32.5                | 27                                 | Siam, John | LGSP0I                         |

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**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
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| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

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**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor | Anticipated Duties (see below) |
|-------------|-----------------------------|-------------------|------------|---------------------|------------------------------------|------------|--------------------------------|
| 3FI3<br>C03 | Market Trading with Options | 1                 | 2          | 32.5                | 25                                 | Siam, John | LGSP0I                         |

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**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
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|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Preferences must be submitted by

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**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title       | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor          | Anticipated Duties (see below) |
|-------------|--------------------|-------------------|------------|---------------------|------------------------------------|---------------------|--------------------------------|
| 3FM3<br>C01 | History of Finance | 1                 | 2          | 32.5                | 20                                 | Huggins,<br>William |                                |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

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**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title          | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                        | Anticipated Duties (see below) |
|-------------|-----------------------|-------------------|------------|----------------------|------------------------------------|-----------------------------------|--------------------------------|
| 4FJ3<br>C01 | Fixed Income Analysis | 1                 | 2          | 65                   | 50                                 | Sessional 13 -<br>FIN,<br>Unknown | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                 | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                       | Anticipated Duties (see below) |
|-------------|------------------------------|-------------------|------------|----------------------|------------------------------------|----------------------------------|--------------------------------|
| 4FK3<br>C01 | Financial Statement Analysis | 1                 | 2          | 65                   | 49                                 | Sessional 4 -<br>FIN,<br>Unknown | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title    | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor        | Anticipated Duties (see below) |
|-------------|-----------------|-------------------|------------|----------------------|------------------------------------|-------------------|--------------------------------|
| 4FV3<br>C01 | Venture Capital | 1                 | 2          | 32.5                 | 29                                 | Mahmood,<br>Adeel | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title            | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                       | Anticipated Duties (see below) |
|-------------|-------------------------|-------------------|------------|---------------------|------------------------------------|----------------------------------|--------------------------------|
| 4FY3<br>C01 | Introduction to FinTech | 1                 | 2          | 65                  | 50                                 | Sessional 5 -<br>FIN,<br>Unknown | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

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### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title            | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                       | Anticipated Duties (see below) |
|-------------|-------------------------|-------------------|------------|---------------------|------------------------------------|----------------------------------|--------------------------------|
| 4FY3<br>C02 | Introduction to FinTech | 1                 | 2          | 65                  | 50                                 | Sessional 5 -<br>FIN,<br>Unknown | LGSP01                         |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
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| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
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|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

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### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*    | Course Title                    | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor          | Anticipated Duties (see below) |
|--------------|---------------------------------|-------------------|------------|---------------------|------------------------------------|---------------------|--------------------------------|
| BL602<br>C01 | Economics & Business Statistics | 1                 | 2          | 48.75               | 60                                 | Huggins,<br>William | LGSP01                         |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
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|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this course, PhD students are preferred</b> |
| <b>Other Information***:</b>  |  |

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### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title      | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor          | Anticipated Duties (see below) |
|-------------|-------------------|-------------------|------------|----------------------|------------------------------------|---------------------|--------------------------------|
| F650<br>C01 | Firms and Markets | 1                 | 2          | 32.5                 | 30                                 | Huggins,<br>William | LGSP01                         |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
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|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

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### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title      | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor          | Anticipated Duties (see below) |
|-------------|-------------------|-------------------|------------|---------------------|------------------------------------|---------------------|--------------------------------|
| F650<br>C02 | Firms and Markets | 1                 | 2          | 32.5                | 30                                 | Huggins,<br>William | LGSP0I                         |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
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|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                                     | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor        | Anticipated Duties (see below) |
|-------------|--|-------------------|------------|---------------------|------------------------------------|-------------------|--------------------------------|
| F701<br>C01 | Alternative Investments and Portfolio Management | 1                 | 2          | 32.5                | 20                                 | Mahmood,<br>Adeel | LGSP01                         |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title             | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor          | Anticipated Duties (see below) |
|-------------|--------------------------|-------------------|------------|---------------------|------------------------------------|---------------------|--------------------------------|
| F703<br>C01 | History of Finance - (3) | 1                 | 2          | 32.5                | 15                                 | Huggins,<br>William |                                |

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**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
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| <b>Other Information***:</b>  |   |

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*            | Course Title                 | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor             | Anticipated Duties (see below) |
|----------------------|------------------------------|-------------------|------------|----------------------|------------------------------------|------------------------|--------------------------------|
| F717/A75<br>0<br>C01 | Financial Statement Analysis | 1                 | 2          | 32.5                 | 30                                 | Bentzen-bilkvist, Eric | LGSP0I                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                       | # of TAs required | Term*<br>* | Estima<br>ted# of<br>Hours | Projected<br>Enrolment<br>(if available) | Supervisor        | Anticipated<br>Duties<br>(see below) |
|-------------|------------------------------------|-------------------|------------|----------------------------|--|-------------------|--------------------------------------|
| F724<br>C01 | Venture Capital and Private Equity | 1                 | 2          | 32.5                       | 20                                       | Mahmood,<br>Adeel | LGSP0I                               |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

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**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title        | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                       | Anticipated Duties (see below) |
|-------------|---------------------|-------------------|------------|---------------------|------------------------------------|----------------------------------|--------------------------------|
| F735<br>C01 | Financial Modelling | 1                 | 2          | 32.5                | 30                                 | Sessional 6 -<br>FIN,<br>Unknown | LGSP01                         |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

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**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

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**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title            | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                     | Anticipated Duties (see below) |
|-------------|-------------------------|-------------------|------------|---------------------|------------------------------------|--------------------------------|--------------------------------|
| F741<br>C01 | Introduction to FinTech | 1                 | 2          | 32.5                | 35                                 | Sessional 12 - FIN,<br>Unknown | LGSP01                         |

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**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
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| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

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|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
| <b>Other Information***:</b>  |   |

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

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### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                              | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                    | Anticipated Duties (see below) |
|-------------|---|-------------------|------------|---------------------|------------------------------------|-------------------------------|--------------------------------|
| V700<br>C01 | Strategic Business Analysis and Valuation | 1                 | 2          | 32.5                | 20                                 | Sessional 2 - FIN,<br>Unknown | LGSP01                         |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
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|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b> |
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**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

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**Teaching Assistant Job Posting**

**Department/School/Unit: HPM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title  | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor            | Anticipated Duties (see below) |
|-------------|---|-------------------|------------|---------------------|------------------------------------|-----------------------|--------------------------------|
| C710<br>C01 | Interdisciplinary Perspectives on Health Economics and Evaluation | 1                 | 2          | 32.5                | 20                                 | Longo,<br>Christopher | LGSP01                         |

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**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
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|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in C711 or equivalent education and experience</b> |
| <b>Other Information***:</b>  |  |

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Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit:** HPM

**Bargaining Unit:** CUPE 3906 Unit #1

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting:** **Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                                | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                 | Anticipated Duties (see below) |
|-------------|---|-------------------|------------|---------------------|------------------------------------|----------------------------|--------------------------------|
| C715<br>C01 | HEALTH CARE FUNDING AND RESOURCE ALLOCATION | 1                 | 2          | 32.5                | 25                                 | Sessional 1 - HPM, Unknown | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in C711 or equivalent education and experience</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: HPM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                           | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                 | Anticipated Duties (see below) |
|-------------|--|-------------------|------------|---------------------|------------------------------------|----------------------------|--------------------------------|
| C725<br>C01 | MANAGING COMMUNICATIONS IN HEALTH CARE | 1                 | 2          | 65                  | 15                                 | Sessional 1 - HPM, Unknown | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in C725 or equivalent education and experience</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: HPM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                           | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                 | Anticipated Duties (see below) |
|-------------|--|-------------------|------------|---------------------|------------------------------------|----------------------------|--------------------------------|
| C725<br>C02 | MANAGING COMMUNICATIONS IN HEALTH CARE | 1                 | 2          | 65                  | 15                                 | Sessional 1 - HPM, Unknown | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in C725 or equivalent education and experience</b> |
| <b>Other Information***:</b>  |  |

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#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit:** HPM

**Bargaining Unit:** CUPE 3906 Unit #1

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting:** **Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                                 | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                 | Anticipated Duties (see below) |
|-------------|--|-------------------|------------|---------------------|------------------------------------|----------------------------|--------------------------------|
| C735<br>C01 | PROPOSAL DEVELOPMENT FOR HEALTH CARE LEADERS | 1                 | 2          | 65                  | 20                                 | Sessional 1 - HPM, Unknown | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in C711 or equivalent education and experience</b> |
| <b>Other Information***:</b>  |  |

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#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit:** HPM

**Bargaining Unit:** CUPE 3906 Unit #1

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting:** **Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title  | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                 | Anticipated Duties (see below) |
|-------------|---|-------------------|------------|---------------------|------------------------------------|----------------------------|--------------------------------|
| C740<br>C01 | Interdisciplinary Perspectives on Health Care Marketing | 1                 | 2          | 32.5                | 20                                 | Sessional 1 - HPM, Unknown |                                |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in C711 or equivalent education and experience</b> |
| <b>Other Information***:</b>  |  |

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Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

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### Teaching Assistant Job Posting

**Department/School/Unit:** HPM

**Bargaining Unit:** CUPE 3906 Unit #1

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting:** **Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                               | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                       | Anticipated Duties (see below) |
|-------------|--|-------------------|------------|----------------------|------------------------------------|----------------------------------|--------------------------------|
| C750<br>C01 | ETHICAL AND LEGAL ISSUES<br>IN HEALTH CARE | 1                 | 2          | 32.5                 | 20                                 | Sessional 1 -<br>HPM,<br>Unknown | LGSP01                         |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in C711 or equivalent education and experience</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit:** HRM

**Bargaining Unit:** CUPE 3906 Unit #1

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting:** **Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                   | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                  | Anticipated Duties (see below) |
|-------------|--------------------------------|-------------------|------------|----------------------|------------------------------------|-----------------------------|--------------------------------|
| 1BA3<br>C01 | Organizational Behaviour - (3) | 1                 | 2          | 97.5                 | 87                                 | Sessional 15 - HRM, Unknown | LGSP01                         |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>PhD student enrolled in MOBHR field, or MBA</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit:** HRM

**Bargaining Unit:** CUPE 3906 Unit #1

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting:** **Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                               | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                 | Anticipated Duties (see below) |
|-------------|--|-------------------|------------|----------------------|------------------------------------|----------------------------|--------------------------------|
| 2BC3<br>C02 | Human Resources and Labour Relations - (3) | 1                 | 2          | 162.5                | 130                                | Sessional 8 - HRM, Unknown | LGSP01                         |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
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| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>PhD student enrolled in MOBHR field, or MBA</b> |
| <b>Other Information***:</b>  |  |

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit:HRM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                                  | # of TAs required | Term*<br>* | Estima<br>ted# of<br>Hours | Projected<br>Enrolment<br>(if available) | Supervisor                       | Anticipated<br>Duties<br>(see below) |
|-------------|---|-------------------|------------|----------------------------|--|----------------------------------|--------------------------------------|
| 2BC3<br>C04 | Human Resources and Labour<br>Relations - (3) | 1                 | 2          | 97.5                       | 86                                       | Sessional 1 -<br>HRM,<br>Unknown | LGSP0I                               |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>PhD student enrolled in MOBHR field, or MBA</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit:HRM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                           | # of TAs required | Term*<br>* | Estima<br>ted# of<br>Hours | Projected<br>Enrolment<br>(if available) | Supervisor | Anticipated<br>Duties<br>(see below) |
|-------------|--|-------------------|------------|----------------------------|--|------------|--------------------------------------|
| 3S03<br>C01 | Management Skills Development -<br>(3) | 1                 | 2          | 65                         | 42                                       | Reid, Erin | LGSP01                               |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum grade of A- in H600, MOBHR PhD, previous experience as a TA for 3SO3, attendance at meetings at DSB and RJC is mandatory,</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit:** HRM

**Bargaining Unit:** CUPE 3906 Unit #1

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting:** **Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                           | # of TAs required | Term*<br>* | Estima<br>ted# of<br>Hours | Projected<br>Enrolment<br>(if available) | Supervisor | Anticipated<br>Duties<br>(see below) |
|-------------|--|-------------------|------------|----------------------------|--|------------|--------------------------------------|
| 3S03<br>C02 | Management Skills Development -<br>(3) | 1                 | 2          | 65                         | 42                                       | Reid, Erin | LGSP01                               |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum grade of A- in H600, MOBHR PhD, previous experience as a TA for 3SO3, attendance at meetings at DSB and RJC is mandatory,</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit:** HRM

**Bargaining Unit:** CUPE 3906 Unit #1

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting:** Wednesday December 1<sup>st</sup>, 2021

| Course #*   | Course Title                           | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor | Anticipated Duties (see below) |
|-------------|--|-------------------|------------|---------------------|------------------------------------|------------|--------------------------------|
| 3S03<br>C03 | Management Skills Development -<br>(3) | 1                 | 2          | 65                  | 42                                 | Reid, Erin | LGSP01                         |

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#### Anticipated Duties:

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum grade of A- in H600, MOBHR PhD, previous experience as a TA for 3S03, attendance at meetings at DSB and RJC is mandatory,</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### For guarantee postings as per 13.02(g)(i):

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### OR For additional postings as per 13.03(b):

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit:** HRM

**Bargaining Unit:** CUPE 3906 Unit #1

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting:** **Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                           | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                       | Anticipated Duties (see below) |
|-------------|--|-------------------|------------|---------------------|------------------------------------|----------------------------------|--------------------------------|
| 3S03<br>C08 | Management Skills Development -<br>(3) | 1                 | 2          | 65                  | 43                                 | Sessional 3 -<br>HRM,<br>Unknown | LGSP01                         |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum grade of A- in H600, MOBHR PhD, previous experience as a TA for 3S03, attendance at meetings at DSB and RJC is mandatory,</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit:** HRM

**Bargaining Unit:** CUPE 3906 Unit #1

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting:** Wednesday December 1<sup>st</sup>, 2021

| Course #*   | Course Title                                    | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor    | Anticipated Duties (see below) |
|-------------|---|-------------------|------------|---------------------|------------------------------------|---------------|--------------------------------|
| 4BE3<br>C01 | Strategic Compensation and Reward Systems - (3) | 1                 | 2          | 65                  | 43                                 | O'Brady, Sean | LGSP01                         |

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#### Anticipated Duties:

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>PhD student enrolled in MOBHR field, or MBA</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Preferences must be submitted by

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit:** HRM

**Bargaining Unit:** CUPE 3906 Unit #1

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting:** Wednesday December 1<sup>st</sup>, 2021

| Course #*   | Course Title                                  | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor    | Anticipated Duties (see below) |
|-------------|---|-------------------|------------|----------------------|------------------------------------|---------------|--------------------------------|
| 4BL3<br>C01 | Occupational Health & Safety Management - (3) | 1                 | 2          | 32.5                 | 33                                 | Tuer, Frances | LGSP01                         |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
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**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>PhD student enrolled in MOBHR field, or MBA</b> |
| <b>Other Information***:</b>  |  |

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

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### Teaching Assistant Job Posting

**Department/School/Unit:** HRM

**Bargaining Unit:** CUPE 3906 Unit #1

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting:** **Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                                  | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor    | Anticipated Duties (see below) |
|-------------|---|-------------------|------------|----------------------|------------------------------------|---------------|--------------------------------|
| 4BL3<br>C02 | Occupational Health & Safety Management - (3) | 1                 | 2          | 32.5                 | 29                                 | Tuer, Frances | LGSP01                         |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
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|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>PhD student enrolled in MOBHR field, or MBA</b> |
| <b>Other Information***:</b>  |  |

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Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit:** HRM

**Bargaining Unit:** CUPE 3906 Unit #1

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting:** Wednesday December 1<sup>st</sup>, 2021

| Course #*   | Course Title                  | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                 | Anticipated Duties (see below) |
|-------------|-------------------------------|-------------------|------------|---------------------|------------------------------------|----------------------------|--------------------------------|
| B712<br>C01 | Managerial Negotiations - (3) | 1                 | 2          | 32.5                | 30                                 | Sessional 9 - HRM, Unknown | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>PhD student enrolled in MOBHR field, or MBA</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit:** HRM

**Bargaining Unit:** CUPE 3906 Unit #1

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting:** **Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                  | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                 | Anticipated Duties (see below) |
|-------------|-------------------------------|-------------------|------------|----------------------|------------------------------------|----------------------------|--------------------------------|
| B712<br>C02 | Managerial Negotiations - (3) | 1                 | 2          | 32.5                 | 30                                 | Sessional 9 - HRM, Unknown | LGSP0I                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>PhD student enrolled in MOBHR field, or MBA</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit:HRM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title     | # of TAs required | Term*<br>* | Estima<br>ted# of<br>Hours | Projected<br>Enrolment<br>(if available) | Supervisor   | Anticipated<br>Duties<br>(see below) |
|-------------|------------------|-------------------|------------|----------------------------|--|--------------|--------------------------------------|
| B715<br>C01 | Leadership - (3) | 1                 | 2          | 32.5                       | 30                                       | Medcof, John | LGSPOI                               |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>PhD student enrolled in MOBHR field, or MBA</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit:HRM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                 | # of TAs required | Term*<br>* | Estima<br>ted# of<br>Hours | Projected<br>Enrolment<br>(if available) | Supervisor                        | Anticipated<br>Duties<br>(see below) |
|-------------|------------------------------|-------------------|------------|----------------------------|--|-----------------------------------|--------------------------------------|
| B717<br>C01 | Management Development - (3) | 1                 | 2          | 32.5                       | 30                                       | Sessional 15 -<br>HRM,<br>Unknown | LGSP01                               |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>PhD student enrolled in MOBHR field, or MBA</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit:** HRM

**Bargaining Unit:** CUPE 3906 Unit #1

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting:** **Wednesday December 1<sup>st</sup>, 2021**

| Course #*    | Course Title                  | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor             | Anticipated Duties (see below) |
|--------------|-------------------------------|-------------------|------------|----------------------|------------------------------------|------------------------|--------------------------------|
| BL712<br>C01 | Managerial Negotiations - (3) | 1                 | 2          | 48.75                | 15                                 | Yousofpourfar, Haniyeh |                                |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this course, PhD students are preferred</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit:**HRM

**Bargaining Unit:** CUPE 3906 Unit #1

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting:** **Wednesday December 1<sup>st</sup>, 2021**

| Course #*    | Course Title                  | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor              | Anticipated Duties (see below) |
|--------------|-------------------------------|-------------------|------------|---------------------|------------------------------------|-------------------------|--------------------------------|
| BL723<br>C01 | Strategic Integration Project | 1                 | 2          | 48.75               | 58                                 | Yousoufpourfar, Haniyeh |                                |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this course, PhD students are preferred</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: IS**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*     | Course Title             | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor          | Anticipated Duties (see below) |
|---------------|--------------------------|-------------------|------------|---------------------|------------------------------------|---------------------|--------------------------------|
| 3KA3<br>C01-2 | SYSTEM ANALYSIS & DESIGN | 1                 | 2          | 97.5                | 30                                 | Esraa<br>Abdelhalim | LGSP01                         |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
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| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>PhD or MBA student in IS, Should have basic knowledge of IS, eg. K603; knowledge of SAP, ByDesign</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

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### Teaching Assistant Job Posting

**Department/School/Unit: IS**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                            | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                     | Anticipated Duties (see below) |
|-------------|---|-------------------|------------|---------------------|------------------------------------|--------------------------------|--------------------------------|
| 3KE3<br>C02 | Management of Enterprise Data Analytics | 1                 | 2          | 65                  |                                    | Mohsen Javdan,<br>Mehmet Akgul |                                |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

### Anticipated Duties:

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
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| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

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|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>hands-on experience with database programming, and web design. Computer science degree preferred.</b> |
| <b>Other Information***:</b>  |  |

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: IS**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title             | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor    | Anticipated Duties (see below) |
|-------------|--------------------------|-------------------|------------|---------------------|------------------------------------|---------------|--------------------------------|
| 4KF3<br>C02 | Project Management - (3) | 1                 | 2          | 65                  | 36                                 | Maarif Sohail | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>knowledge of project management and MS Project</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: IS**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                             | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                        | Anticipated Duties (see below) |
|-------------|--|-------------------|------------|----------------------|------------------------------------|-----------------------------------|--------------------------------|
| 4KG3<br>C03 | DATA MINING AND<br>BUSINESS INTELLIGENCE | 1                 | 2          | 65                   | 22                                 | Aydin<br>Farrokhi,<br>Keiwan Wind | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |                                   |
|---|-----------------------------------|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>PhD with good mark of K723</b> |
| <b>Other Information***:</b>  |                                   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: IS**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title  | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor             | Anticipated Duties (see below) |
|-------------|---|-------------------|------------|----------------------|------------------------------------|------------------------|--------------------------------|
| 4KI3<br>C01 | Implementation of Information Systems for Small and Medium Size Enterprises | 1                 | 2          | 32.5                 | 34                                 | Montazemi,<br>Ali-reza | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>PhD student with knowledge of SAP, ByDesign, and ARIS software.</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: IS**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*    | Course Title            | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                | Anticipated Duties (see below) |
|--------------|-------------------------|-------------------|------------|----------------------|------------------------------------|---------------------------|--------------------------------|
| BL604<br>C01 | Creating Customer Value | 1                 | 2          | 48.75                | 60                                 | Sessional 9 - IS, Unknown | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>basic understanding and concepts on the management of information systems in organizations</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: IS**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*             | Course Title          | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor    | Anticipated Duties (see below) |
|-----------------------|-----------------------|-------------------|------------|---------------------|------------------------------------|---------------|--------------------------------|
| EHEALT<br>H705<br>C01 | STATISTICS FOR HEALTH | 1                 | 2          | 243                 | 43                                 | Deal, Kenneth | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

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**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |                             |
|---|-----------------------------|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>analytics background</b> |
| <b>Other Information***:</b>  |                             |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: IS**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*             | Course Title   | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor  | Anticipated Duties (see below) |
|-----------------------|--|-------------------|------------|---------------------|------------------------------------|-------------|--------------------------------|
| EHEALT<br>H745<br>C01 | EHEALTH: INNOVATIONS, TRENDS, SUCCESSES AND FAILURES | 1                 | 2          | 65                  | 15                                 | Tan, Joseph | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>basic understanding and concepts on the management of information systems in organizations</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: IS**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*      | Course Title                      | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                | Anticipated Duties (see below) |
|----------------|-----------------------------------|-------------------|------------|----------------------|------------------------------------|---------------------------|--------------------------------|
| IBH2AB3<br>C01 | Information Systems in Management | 1                 | 2          | 65                   | 50                                 | Sessional 4 - IS, Unknown | LGSP01                         |

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**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>basic understanding and concepts on the management of information systems in organizations, as well as the ethical and societal concerns surrounding the implementation and use of business information systems.</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

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**Teaching Assistant Job Posting**

**Department/School/Unit: IS**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title         | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                | Anticipated Duties (see below) |
|-------------|----------------------|-------------------|------------|---------------------|------------------------------------|---------------------------|--------------------------------|
| K724<br>C01 | eBusiness Strategies | 1                 | 2          | 65                  | 30                                 | Sessional 7 - IS, Unknown | LGSP01                         |

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**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>basic understanding and concepts on the management of information systems in organizations</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: IS**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                                      | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                | Anticipated Duties (see below) |
|-------------|---|-------------------|------------|---------------------|------------------------------------|---------------------------|--------------------------------|
| K735<br>C01 | MANAGING THE IMPLEMENTATION OF ENTERPRISE SYSTEMS | 1                 | 2          | 65                  | 20                                 | Sessional 8 - IS, Unknown | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>PhD student with SAP experience &amp; good assessment of academic writing.</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: IS**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title  | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor  | Anticipated Duties (see below) |
|-------------|---|-------------------|------------|---------------------|------------------------------------|-------------|--------------------------------|
| K737<br>C01 | Cases in eBusiness, Innovation and Entrepreneurship | 1                 | 2          | 32.5                | 20                                 | Tan, Joseph | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>basic understanding and concepts on the management of information systems in organizations</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title              | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor  | Anticipated Duties (see below) |
|-------------|---------------------------|-------------------|------------|---------------------|------------------------------------|-------------|--------------------------------|
| 1MA3<br>C01 | Introduction to Marketing | 1                 | 2          | 97.5                | 91                                 | Ling, Chris | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title       | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                           | Anticipated Duties (see below) |
|-------------|--------------------|-------------------|------------|----------------------|------------------------------------|--------------------------------------|--------------------------------|
| 3MA3<br>C03 | MARKETING RESEARCH | 1                 | 2          | 65                   | 25                                 | Grad Student<br>1 - MKTG,<br>Unknown |                                |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>knowledge of SPSS, taken or TA'd equivalent course</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title        | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor         | Anticipated Duties (see below) |
|-------------|---------------------|-------------------|------------|---------------------|------------------------------------|--------------------|--------------------------------|
| 3MB3<br>C01 | CONSUMER MOTIVATION | 1                 | 2          | 65                  | 45                                 | Hupfer,<br>Maureen |                                |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title        | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                        | Anticipated Duties (see below) |
|-------------|---------------------|-------------------|------------|----------------------|------------------------------------|-----------------------------------|--------------------------------|
| 3MB3<br>C02 | CONSUMER MOTIVATION | 1                 | 2          | 65                   | 45                                 | Sessional 1 -<br>MKTG,<br>Unknown |                                |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title        | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                        | Anticipated Duties (see below) |
|-------------|---------------------|-------------------|------------|---------------------|------------------------------------|-----------------------------------|--------------------------------|
| 3MB3<br>C03 | CONSUMER MOTIVATION | 1                 | 2          | 65                  | 42                                 | Sessional 1 -<br>MKTG,<br>Unknown |                                |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

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### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                    | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor        | Anticipated Duties (see below) |
|-------------|---------------------------------|-------------------|------------|----------------------|------------------------------------|-------------------|--------------------------------|
| 3MC3<br>C03 | APPLIED MARKETING<br>MANAGEMENT | 1                 | 2          | 97.5                 | 42                                 | Malik,<br>Mandeep |                                |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
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| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                    | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor       | Anticipated Duties (see below) |
|-------------|---------------------------------|-------------------|------------|---------------------|------------------------------------|------------------|--------------------------------|
| 3MC3<br>C04 | APPLIED MARKETING<br>MANAGEMENT | 1                 | 2          | 65                  | 30                                 | Ryder,<br>Marvin |                                |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                    | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor  | Anticipated Duties (see below) |
|-------------|---------------------------------|-------------------|------------|---------------------|------------------------------------|-------------|--------------------------------|
| 3MC3<br>C07 | APPLIED MARKETING<br>MANAGEMENT | 1                 | 2          | 97.5                | 41                                 | Ling, Chris |                                |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                    | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor  | Anticipated Duties (see below) |
|-------------|---------------------------------|-------------------|------------|---------------------|------------------------------------|-------------|--------------------------------|
| 3MC3<br>C08 | APPLIED MARKETING<br>MANAGEMENT | 1                 | 2          | 65                  | 39                                 | Ling, Chris |                                |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                    | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor  | Anticipated Duties (see below) |
|-------------|---------------------------------|-------------------|------------|---------------------|------------------------------------|-------------|--------------------------------|
| 3MC3<br>C09 | APPLIED MARKETING<br>MANAGEMENT | 1                 | 2          | 97.5                | 43                                 | Ling, Chris |                                |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                    | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor | Anticipated Duties (see below) |
|-------------|---------------------------------|-------------------|------------|----------------------|------------------------------------|------------|--------------------------------|
| 3MC3<br>C10 | APPLIED MARKETING<br>MANAGEMENT | 1                 | 2          | 97.5                 | 43                                 | Vaid, Sash |                                |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                    | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor           | Anticipated Duties (see below) |
|-------------|---------------------------------|-------------------|------------|---------------------|------------------------------------|----------------------|--------------------------------|
| 3MC3<br>C11 | APPLIED MARKETING<br>MANAGEMENT | 1                 | 2          | 65                  | 21                                 | Allender,<br>William |                                |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                    | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                        | Anticipated Duties (see below) |
|-------------|---------------------------------|-------------------|------------|---------------------|------------------------------------|-----------------------------------|--------------------------------|
| 3MC3<br>C12 | APPLIED MARKETING<br>MANAGEMENT | 1                 | 2          | 97.5                | 41                                 | Sessional 1 -<br>MKTG,<br>Unknown |                                |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
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**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b> |
| <b>Other Information***:</b>  |   |

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                    | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor | Anticipated Duties (see below) |
|-------------|---------------------------------|-------------------|------------|---------------------|------------------------------------|------------|--------------------------------|
| 3MC3<br>C13 | APPLIED MARKETING<br>MANAGEMENT | 1                 | 2          | 97.5                | 41                                 | Vaid, Sash |                                |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
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| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

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|   |   |
|---|---|
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| <b>Other Information***:</b>  |   |

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

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### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title          | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor           | Anticipated Duties (see below) |
|-------------|-----------------------|-------------------|------------|---------------------|------------------------------------|----------------------|--------------------------------|
| 4MC3<br>C01 | NEW PRODUCT MARKETING | 1                 | 2          | 65                  | 45                                 | Allender,<br>William | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title         | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                           | Anticipated Duties (see below) |
|-------------|----------------------|-------------------|------------|---------------------|------------------------------------|--------------------------------------|--------------------------------|
| 4MH3<br>C02 | Electronic Marketing | 1                 | 2          | 97.5                | 45                                 | Grad Student<br>1 - MKTG,<br>Unknown | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred. Knowledge of e-commerce</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*    | Course Title            | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                        | Anticipated Duties (see below) |
|--------------|-------------------------|-------------------|------------|----------------------|------------------------------------|-----------------------------------|--------------------------------|
| BL604<br>C01 | Creating Customer Value | 1                 | 2          | 48.75                | 60                                 | Sessional 1 -<br>MKTG,<br>Unknown | LGSP01                         |

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### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>basic understanding and concepts on the management of information systems in organizations</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*    | Course Title           | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                        | Anticipated Duties (see below) |
|--------------|------------------------|-------------------|------------|----------------------|------------------------------------|-----------------------------------|--------------------------------|
| BL653<br>C01 | Intermediate Marketing | 1                 | 2          | 32.5                 | 64                                 | Sessional 1 -<br>MKTG,<br>Unknown | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                   | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                        | Anticipated Duties (see below) |
|-------------|--------------------------------|-------------------|------------|----------------------|------------------------------------|-----------------------------------|--------------------------------|
| M650<br>C01 | Strategic Marketing Management | 1                 | 2          | 32.5                 | 30                                 | Sessional 1 -<br>MKTG,<br>Unknown | LGSP01                         |

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**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                   | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                        | Anticipated Duties (see below) |
|-------------|--------------------------------|-------------------|------------|----------------------|------------------------------------|-----------------------------------|--------------------------------|
| M650<br>C02 | Strategic Marketing Management | 1                 | 2          | 32.5                 | 30                                 | Sessional 1 -<br>MKTG,<br>Unknown | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title               | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                        | Anticipated Duties (see below) |
|-------------|----------------------------|-------------------|------------|----------------------|------------------------------------|-----------------------------------|--------------------------------|
| M727<br>C01 | MARKETING<br>COMMUNICATION | 1                 | 2          | 32.5                 | 30                                 | Sessional 1 -<br>MKTG,<br>Unknown | LGSP01                         |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

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### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title       | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor    | Anticipated Duties (see below) |
|-------------|--------------------|-------------------|------------|---------------------|------------------------------------|---------------|--------------------------------|
| M731<br>C01 | MARKETING RESEARCH | 1                 | 2          | 65                  | 20                                 | Deal, Kenneth |                                |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title       | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                        | Anticipated Duties (see below) |
|-------------|--------------------|-------------------|------------|----------------------|------------------------------------|-----------------------------------|--------------------------------|
| M732<br>C01 | Consumer Behaviour | 1                 | 2          | 32.5                 | 25                                 | Sessional 1 -<br>MKTG,<br>Unknown | LGSP01                         |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: OM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                  | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor            | Anticipated Duties (see below) |
|-------------|-------------------------------|-------------------|------------|---------------------|------------------------------------|-----------------------|--------------------------------|
| 1DA3<br>C04 | Business Data Analytics - (3) | 1                 | 2          | 130                 | 260                                | Bakhtiari,<br>Behrouz |                                |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this course, PhD students are preferred</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: OM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                  | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor            | Anticipated Duties (see below) |
|-------------|-------------------------------|-------------------|------------|---------------------|------------------------------------|-----------------------|--------------------------------|
| 1DA3<br>C05 | Business Data Analytics - (3) | 2                 | 2          | 130                 | 242                                | Bakhtiari,<br>Behrouz | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this course, PhD students are preferred</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: OM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*      | Course Title                | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor | Anticipated Duties (see below) |
|----------------|-----------------------------|-------------------|------------|---------------------|------------------------------------|------------|--------------------------------|
| 2OC3<br>C01-04 | Operations Management - (3) | 4 to 6            | 2          | 65-130              |                                    | Zhou, Yun  |                                |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this course, PhD students are preferred</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: OM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title               | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor            | Anticipated Duties (see below) |
|-------------|----------------------------|-------------------|------------|---------------------|------------------------------------|-----------------------|--------------------------------|
| 3DA3<br>C01 | Predictive Analytics - (3) | 1                 | 2          | 65                  | 41                                 | Bakhtiari,<br>Behrouz |                                |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this course, or equivalent</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Preferences must be submitted by

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: OM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                             | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor          | Anticipated Duties (see below) |
|-------------|--|-------------------|------------|---------------------|------------------------------------|---------------------|--------------------------------|
| 3QA3<br>C03 | Management Science for Business<br>- (3) | 3 to 4            | 2          | 65-<br>130          | 268                                | Miltenburg,<br>John | LGSP01                         |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this course, PhD students are preferred</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: OM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*    | Course Title                    | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor          | Anticipated Duties (see below) |
|--------------|---------------------------------|-------------------|------------|----------------------|------------------------------------|---------------------|--------------------------------|
| BL602<br>C01 | Economics & Business Statistics | 1                 | 2          | 48.75                | 60                                 | Huggins,<br>William | LGSP01                         |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
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| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this course, PhD students are preferred</b> |
| <b>Other Information***:</b>  |  |

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

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### Teaching Assistant Job Posting

**Department/School/Unit: OM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*    | Course Title                               | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor       | Anticipated Duties (see below) |
|--------------|--|-------------------|------------|----------------------|------------------------------------|------------------|--------------------------------|
| BL711<br>C01 | Predictive Analytics for Managers<br>- (3) | 1                 | 2          | 48.75                | 20                                 | Verma,<br>Manish |                                |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
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|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this course, PhD students are preferred</b> |
| <b>Other Information***:</b>  |  |

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**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

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**Teaching Assistant Job Posting**

**Department/School/Unit:OM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                                | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor       | Anticipated Duties (see below) |
|-------------|---|-------------------|------------|---------------------|------------------------------------|------------------|--------------------------------|
| O711<br>C01 | "Predictive Modelling and Analytics." - (3) | 1                 | 2          | 65                  | 30                                 | Verma,<br>Manish | LGSP0I                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

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**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this course, PhD students are preferred 01/27/2020 - E. Hassini indicated that title "Operations Analysis Under Uncertainty" was incorrect and the course name should be "Predictive Modelling and Analytics."</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: OM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title  | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor            | Anticipated Duties (see below) |
|-------------|---|-------------------|------------|---------------------|------------------------------------|-----------------------|--------------------------------|
| O715<br>C01 | Simulation of Manufacturing and Service Systems - (3) | 1                 | 2          | 65                  | 15                                 | Bakhtiari,<br>Behrouz | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this course, PhD students are preferred</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                          | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor  | Anticipated Duties (see below) |
|-------------|---------------------------------------|-------------------|------------|----------------------|------------------------------------|-------------|--------------------------------|
| 1EO3<br>C02 | Business Environment and Organization | 1                 | 2          | 97.5                 | 260                                | Cossa, Rita | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>The successful candidate must have experience with Avenue Quizzes that includes creating exams, monitoring exams, and evaluating results. A component of this role is to create documentation to support these tasks. The successful candidate needs to be available</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title    | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor   | Anticipated Duties (see below) |
|-------------|-----------------|-------------------|------------|----------------------|------------------------------------|--------------|--------------------------------|
| 4PA3<br>C01 | BUSINESS POLICY | 1                 | 2          | 65                   | 35                                 | Calic, Goran | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>preference to previous TA's and graduates of 4PA3. Must be able to attend lectures.</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title    | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor   | Anticipated Duties (see below) |
|-------------|-----------------|-------------------|------------|----------------------|------------------------------------|--------------|--------------------------------|
| 4PA3<br>C02 | BUSINESS POLICY | 1                 | 2          | 65                   | 32                                 | Calic, Goran | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### Anticipated Duties:

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>preference to previous TA's and graduates of 4PA3. Must be able to attend lectures.</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### For guarantee postings as per 13.02(g)(i):

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### OR For additional postings as per 13.03(b):

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title    | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor   | Anticipated Duties (see below) |
|-------------|-----------------|-------------------|------------|----------------------|------------------------------------|--------------|--------------------------------|
| 4PA3<br>C03 | BUSINESS POLICY | 1                 | 2          | 97.5                 | 42                                 | Calic, Goran | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>preference to previous TA's and graduates of 4PA3. Must be able to attend lectures.</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title    | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor   | Anticipated Duties (see below) |
|-------------|-----------------|-------------------|------------|---------------------|------------------------------------|--------------|--------------------------------|
| 4PA3<br>C04 | BUSINESS POLICY | 1                 | 2          | 97.5                | 43                                 | Vilks, Peter | LGSP01                         |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>preference to previous TA's and graduates of 4PA3. Must be able to attend lectures.</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

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Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title    | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor   | Anticipated Duties (see below) |
|-------------|-----------------|-------------------|------------|----------------------|------------------------------------|--------------|--------------------------------|
| 4PA3<br>C05 | BUSINESS POLICY | 1                 | 2          | 97.5                 | 43                                 | Vilks, Peter | LGSP01                         |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>preference to previous TA's and graduates of 4PA3. Must be able to attend lectures.</b> |
| <b>Other Information***:</b>  |  |

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title    | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor           | Anticipated Duties (see below) |
|-------------|-----------------|-------------------|------------|---------------------|------------------------------------|----------------------|--------------------------------|
| 4PA3<br>C06 | BUSINESS POLICY | 1                 | 2          | 65                  | 39                                 | Neville,<br>Francois | LGSPOI                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>preference to previous TA's and graduates of 4PA3. Must be able to attend lectures.</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title    | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor           | Anticipated Duties (see below) |
|-------------|-----------------|-------------------|------------|----------------------|------------------------------------|----------------------|--------------------------------|
| 4PA3<br>C07 | BUSINESS POLICY | 1                 | 2          | 97.5                 | 43                                 | Neville,<br>Francois | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>preference to previous TA's and graduates of 4PA3. Must be able to attend lectures.</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title    | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor   | Anticipated Duties (see below) |
|-------------|-----------------|-------------------|------------|----------------------|------------------------------------|--------------|--------------------------------|
| 4PA3<br>C08 | BUSINESS POLICY | 1                 | 2          | 97.5                 | 43                                 | Vilks, Peter | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### Anticipated Duties:

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>preference to previous TA's and graduates of 4PA3. Must be able to attend lectures.</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### For guarantee postings as per 13.02(g)(i):

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### OR For additional postings as per 13.03(b):

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title    | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor   | Anticipated Duties (see below) |
|-------------|-----------------|-------------------|------------|----------------------|------------------------------------|--------------|--------------------------------|
| 4PA3<br>C09 | BUSINESS POLICY | 1                 | 2          | 97.5                 | 43                                 | Vilks, Peter | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### Anticipated Duties:

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>preference to previous TA's and graduates of 4PA3. Must be able to attend lectures.</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### For guarantee postings as per 13.02(g)(i):

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### OR For additional postings as per 13.03(b):

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title    | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor           | Anticipated Duties (see below) |
|-------------|-----------------|-------------------|------------|---------------------|------------------------------------|----------------------|--------------------------------|
| 4PA3<br>C10 | BUSINESS POLICY | 1                 | 2          | 65                  | 39                                 | Neville,<br>Francois | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### Anticipated Duties:

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>preference to previous TA's and graduates of 4PA3. Must be able to attend lectures.</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### For guarantee postings as per 13.02(g)(i):

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### OR For additional postings as per 13.03(b):

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title           | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor   | Anticipated Duties (see below) |
|-------------|------------------------|-------------------|------------|----------------------|------------------------------------|--------------|--------------------------------|
| 4SA3<br>C01 | INTERNATIONAL BUSINESS | 1                 | 2          | 97.5                 | 43                                 | Zhu, Hongjin | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #**  | Course Title           | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor   | Anticipated Duties (see below) |
|-------------|------------------------|-------------------|------------|---------------------|------------------------------------|--------------|--------------------------------|
| 4SA3<br>C02 | INTERNATIONAL BUSINESS | 1                 | 2          | 65                  | 33                                 | Zhu, Hongjin | LGSP01                         |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title           | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor   | Anticipated Duties (see below) |
|-------------|------------------------|-------------------|------------|---------------------|------------------------------------|--------------|--------------------------------|
| 4SA3<br>C03 | INTERNATIONAL BUSINESS | 1                 | 2          | 65                  | 35                                 | Zhu, Hongjin | LGSP01                         |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title           | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor   | Anticipated Duties (see below) |
|-------------|------------------------|-------------------|------------|----------------------|------------------------------------|--------------|--------------------------------|
| 4SA3<br>C04 | INTERNATIONAL BUSINESS | 1                 | 2          | 97.5                 | 43                                 | Zhu, Hongjin | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title           | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                         | Anticipated Duties (see below) |
|-------------|------------------------|-------------------|------------|----------------------|------------------------------------|------------------------------------|--------------------------------|
| 4SA3<br>C05 | INTERNATIONAL BUSINESS | 1                 | 2          | 65                   | 21                                 | Sessional 1 -<br>STRAT,<br>Unknown | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title           | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                         | Anticipated Duties (see below) |
|-------------|------------------------|-------------------|------------|----------------------|------------------------------------|------------------------------------|--------------------------------|
| 4SA3<br>C06 | INTERNATIONAL BUSINESS | 1                 | 2          | 97.5                 | 43                                 | Sessional 1 -<br>STRAT,<br>Unknown | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title           | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor           | Anticipated Duties (see below) |
|-------------|------------------------|-------------------|------------|---------------------|------------------------------------|----------------------|--------------------------------|
| 4SA3<br>C07 | INTERNATIONAL BUSINESS | 1                 | 2          | 97.5                | 42                                 | New FT Faculty #1, - | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title           | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor           | Anticipated Duties (see below) |
|-------------|------------------------|-------------------|------------|---------------------|------------------------------------|----------------------|--------------------------------|
| 4SA3<br>C09 | INTERNATIONAL BUSINESS | 1                 | 2          | 32.5                | 0                                  | New FT Faculty #1, - | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title   | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                         | Anticipated Duties (see below) |
|-------------|----------------|-------------------|------------|----------------------|------------------------------------|------------------------------------|--------------------------------|
| 4SD3<br>C01 | COMMERICAL LAW | 1                 | 2          | 32.5                 | 25                                 | Sessional 2 -<br>STRAT,<br>Unknown | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum grade A in 4SD3 or P722 or equivalent</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title   | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                         | Anticipated Duties (see below) |
|-------------|----------------|-------------------|------------|----------------------|------------------------------------|------------------------------------|--------------------------------|
| 4SD3<br>C02 | COMMERICAL LAW | 1                 | 2          | 32.5                 | 22                                 | Sessional 2 -<br>STRAT,<br>Unknown | LGSP01                         |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum grade A in 4SD3 or P722 or equivalent</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title            | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor           | Anticipated Duties (see below) |
|-------------|-------------------------|-------------------|------------|----------------------|------------------------------------|----------------------|--------------------------------|
| 4SG3<br>C01 | Corporation And Society | 1                 | 2          | 65                   | 44                                 | New FT Faculty #1, - | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Preference to PhD student; interest in social or environmental issues</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                              | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor           | Anticipated Duties (see below) |
|-------------|---|-------------------|------------|---------------------|------------------------------------|----------------------|--------------------------------|
| 4SH3<br>C01 | Case Analysis & Presentation Skills - (3) | 1                 | 2          | 65                  | 20                                 | Neville,<br>Francois | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Must have previously completed 4SH3 with a grade of at least A- or demonstrate equivalent skills required to evaluate case analysis and presentation skills (i.e., previously participated in student case competitions such as JDCC).</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                       | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                    | Anticipated Duties (see below) |
|-------------|------------------------------------|-------------------|------------|----------------------|------------------------------------|-------------------------------|--------------------------------|
| 4SI3<br>C01 | Innovation for Social Impact - (3) | 1                 | 2          | 32.5                 | 13                                 | Sessional 11 - STRAT, Unknown |                                |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in course equivalent</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title      | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                         | Anticipated Duties (see below) |
|-------------|-------------------|-------------------|------------|---------------------|------------------------------------|------------------------------------|--------------------------------|
| 4SM3<br>C01 | Sports Management | 1                 | 2          | 97.5                | 44                                 | Sessional 3 -<br>STRAT,<br>Unknown | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Completion of 4EL3, or equivalent</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                                 | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor                   | Anticipated Duties (see below) |
|-------------|--|-------------------|------------|---------------------|------------------------------------|------------------------------|--------------------------------|
| 4SX3<br>C01 | Special Topics in Strategic Management - (3) | 1                 | 2          | 32.5                | 14                                 | Sessional 9 - STRAT, Unknown | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in course equivalent</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*    | Course Title                              | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                   | Anticipated Duties (see below) |
|--------------|---|-------------------|------------|----------------------|------------------------------------|------------------------------|--------------------------------|
| BL700<br>C01 | Business, Government & Global Environment | 1                 | 2          | 97.5                 | 64                                 | Sessional 6 - STRAT, Unknown | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this course, PhD students are preferred</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*    | Course Title                  | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                         | Anticipated Duties (see below) |
|--------------|-------------------------------|-------------------|------------|----------------------|------------------------------------|------------------------------------|--------------------------------|
| BL723<br>C01 | Strategic Integration Project | 1                 | 2          | 48.75                | 58                                 | Sessional 5 -<br>STRAT,<br>Unknown |                                |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A- in this course, PhD students are preferred</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*      | Course Title                      | # of TAs required | Term*<br>* | Estimated# of Hours | Projected Enrolment (if available) | Supervisor  | Anticipated Duties (see below) |
|----------------|-----------------------------------|-------------------|------------|---------------------|------------------------------------|-------------|--------------------------------|
| IBH1AB3<br>C01 | Perspectives on Canadian Business | 1                 | 2          | 65                  | 53                                 | Cossa, Rita | LGSP01                         |

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**Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>The successful candidate must have a minimum grade of B+ in IBH 1AB3 and must be available to participate during class whether it runs on campus or virtually (Mondays from 11:30 a.m. to 1:20 p.m. and Wednesdays from 11:30 a.m. to 12:30 p.m.). They should</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                                    | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                   | Anticipated Duties (see below) |
|-------------|---|-------------------|------------|----------------------|------------------------------------|------------------------------|--------------------------------|
| P700<br>C01 | BUSINESS, GOVERNMENT AND THE GLOBAL ENVIRONMENT | 1                 | 2          | 65                   | 40                                 | Sessional 6 - STRAT, Unknown | LGSP01                         |

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#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A in P700, knowledge of government plans, briefing notes, and stakeholder engagement plans</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                                    | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                   | Anticipated Duties (see below) |
|-------------|---|-------------------|------------|----------------------|------------------------------------|------------------------------|--------------------------------|
| P700<br>C02 | BUSINESS, GOVERNMENT AND THE GLOBAL ENVIRONMENT | 1                 | 2          | 65                   | 40                                 | Sessional 6 - STRAT, Unknown | LGSP01                         |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A in P700, knowledge of government plans, briefing notes, and stakeholder engagement plans</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                                    | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                   | Anticipated Duties (see below) |
|-------------|---|-------------------|------------|----------------------|------------------------------------|------------------------------|--------------------------------|
| P700<br>C03 | BUSINESS, GOVERNMENT AND THE GLOBAL ENVIRONMENT | 1                 | 2          | 65                   | 40                                 | Sessional 6 - STRAT, Unknown | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A in P700, knowledge of government plans, briefing notes, and stakeholder engagement plans</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title     | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor       | Anticipated Duties (see below) |
|-------------|------------------|-------------------|------------|----------------------|------------------------------------|------------------|--------------------------------|
| P715<br>C01 | ENTREPRENEURSHIP | 1                 | 2          | 32.5                 | 30                                 | Ryder,<br>Marvin | LGSP01                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |   |
|---|---|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A in P715, or equivalent</b> |
| <b>Other Information***:</b>  |   |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title         | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor       | Anticipated Duties (see below) |
|-------------|----------------------|-------------------|------------|----------------------|------------------------------------|------------------|--------------------------------|
| P720<br>C01 | STRATEGIC MANAGEMENT | 1                 | 2          | 97.5                 | 25                                 | Chow,<br>Candice | LGSPOI                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |                          |
|---|--------------------------|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A in P720</b> |
| <b>Other Information***:</b>  |                          |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title         | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor       | Anticipated Duties (see below) |
|-------------|----------------------|-------------------|------------|----------------------|------------------------------------|------------------|--------------------------------|
| P720<br>C02 | STRATEGIC MANAGEMENT | 1                 | 2          | 97.5                 | 25                                 | Chow,<br>Candice | LGSPOI                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |                          |
|---|--------------------------|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A in P720</b> |
| <b>Other Information***:</b>  |                          |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title         | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor       | Anticipated Duties (see below) |
|-------------|----------------------|-------------------|------------|----------------------|------------------------------------|------------------|--------------------------------|
| P720<br>C03 | STRATEGIC MANAGEMENT | 1                 | 2          | 97.5                 | 25                                 | Chow,<br>Candice | LGSPOI                         |

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |                          |
|---|--------------------------|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A in P720</b> |
| <b>Other Information***:</b>  |                          |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title         | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor       | Anticipated Duties (see below) |
|-------------|----------------------|-------------------|------------|----------------------|------------------------------------|------------------|--------------------------------|
| P720<br>C04 | STRATEGIC MANAGEMENT | 1                 | 2          | 97.5                 | 25                                 | Chow,<br>Candice | LGSP01                         |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |                          |
|---|--------------------------|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Minimum A in P720</b> |
| <b>Other Information***:</b>  |                          |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

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## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limit**

**Date of Posting: Wednesday December 1<sup>st</sup>, 2021**

| Course #*   | Course Title                         | # of TAs required | Term*<br>* | Estimated # of Hours | Projected Enrolment (if available) | Supervisor                   | Anticipated Duties (see below) |
|-------------|--------------------------------------|-------------------|------------|----------------------|------------------------------------|------------------------------|--------------------------------|
| P731<br>C01 | Crisis Management and Communications | 1                 | 2          | 32.5                 | 30                                 | Sessional 8 - STRAT, Unknown | LGSP01                         |

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

|          |  |          |  |
|----------|--|----------|--|
| <b>L</b> | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | <b>P</b> | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| <b>S</b> | Student Consultation (Emails, Office Hours)                      | <b>I</b> | Invigilation   |
| <b>G</b> | Grading (Marking, Entering Marks)                                | <b>O</b> | Other duties as assigned:  |

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

|   |  |
|---|--|
| <b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b> | <b>Strong writing and editing skills. Knowledge of strategic business communication practices, Ability to help provide immediate feedback to students on case study reports.</b> |
| <b>Other Information***:</b>  |  |

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on December 15<sup>th</sup>, 2021

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

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